

Job Description

POSITION TITLE: House Mentor

QUALIFICATIONS: Familiar with substance use recovery and/or substance abuse counseling. The ideal candidate will be a graduate student who is able to be on-site at Aaron's House at various hours during the week including some evenings and weekends. An average commitment to interacting with the Student Residents at the house is 3.5 hours per day and will include 2 overnight stays at the house each week. Degree in Social Work, Human/Health Services or Education is preferred.

REPORTS TO: Director of Resident Services for all programmatic issues and to the Treasurer of the AJM Board of Directors for fiscal items and physical plant concerns.

Hours Per Week: 24 hours per week is a typical week for the House Mentor who sets their schedule around other employment or school commitments.

Compensation: Furnished room and use of the house with laundry facilities, kitchen, and bathroom at 850 E Gorham St. Hourly wage is \$10.00 per hour not to exceed \$400.00 per week.

Responsibilities:

- 1) Mentoring up to four live-in Student Resident males who reside at Aaron's House as part of their substance use recovery plan.
- 2) The House Mentor assists the Director of Resident Services in facilitating the application process and creating an Individual Lifestyle Plan for each Student Resident.
- 3) Daily the House Mentor is available to the Student Residents for consultation.
- 4) Weekly the House Mentor facilitates Monday evening In House Meetings with Student Residents and Director of Resident Services.
- 5) Identify community activities for recreation, and resources for educational opportunities.
- 6) Connect the Student Residents with community service opportunities.
- 7) Keep emergency records up to date.
- 8) Discovers new opportunities for the residents to participate in to sustain momentum and enthusiasm.
- 9) Participates in public speaking to build awareness of Aaron's House in the recovery counseling and education communities.
- 10) Coordinates repair work and service calls at the house.
- 11) Assists in fund raising
- 12) Maintains progress records such as months of sobriety, education achievement, employment accomplishments to track the results of Aaron's House.
- 13) Other duties as assigned.

Please send your resume and a cover letter to Tom@AaronMeyerFoundation.org

Aaron's House
850 E. Gorham Street
Madison, WI 53703

